

COMMON COUNCIL PROCEEDINGS
December 18, 2012

The meeting was called to order at 5:30 PM by Councilmember-at-large Kiyak followed by the Pledge of Allegiance.

Councilwoman-at-large Kiyak requested a “moment of silence” for the victims of Newtown, Connecticut.

Present: Councilmen Michalski, Rivera, Gonzalez, Councilwoman Szukala and Councilwoman-at-large Kiyak.

Also present: Mayor Dolce, City Attorney Szot, City Treasurer Woods, Building Inspector Zurawski, Clerk, Board of Assessors Mleczo, Director of Development Neratko, Personnel Administrator Heyden, and Police Chief Ortolano.

Absent: Fiscal Affairs Officer Briggs.

Councilwoman-at-large Kiyak excused Public Works Director Gugino and Fire Chief Ahlstrom from tonight’s meeting.

Certification of December 4, 2012 meeting was read by City Clerk Lawrence.

RESOLVED: That the reading of the minutes of Tuesday, December 4, 2012 be dispensed with.

Motion by Councilman Michalski to accept the minutes as presented. Seconded by Councilman Rivera.

Carried, all voting aye.

PUBLIC COMMENTS:

No one spoke.

COMMUNICATIONS FROM THE MAYOR INCLUDING DISAPPROVAL MESSAGES:

Mayor Dolce announced the city will begin recycling pickup on an every other week basis beginning December 31, 2012. Mayor Dolce announced the first pickup of 2013 will begin January 14th and stated there will be no Monday holidays affecting this schedule in the coming year avoiding a double up or a month’s worth of recyclables for city residents.

Mayor Dolce stated this has been a challenging year, thanked Department Heads, Appointees and the Council for all their work and wished everyone a Merry Christmas.

Communication from Mayor Dolce re-appointing Grek Sek to the position of City of Dunkirk Bingo Inspector effective January 1, 2013.

Received and filed.

COMMUNICATIONS FROM THE PUBLIC AND PETITIONS:

None.

REPORTS OF STANDING COMMITTEES, BOARDS AND COMMISSIONS:

Councilman Michalski advised the Finance Committee met on December 10th, the meeting was productive in formulating our response to the recent New York State audit and announced the Committee will meet again on Monday, January 7th and if needed on Tuesday, January 22nd.

Councilman Rivera advised he held his Personnel Meeting today, the meeting went well and the minutes from this meeting will be available to the public as soon as possible. Councilman Rivera announced the next Personnel Meeting will be held on January 15, 2013 at 10:00 AM.

Councilman Rivera thanked everyone for their help and patience this past year and stated “this has been an amazing learning experience, regardless of what we had to go through together and what we still may have to deal with.”

Councilman Gonzalez apologized for missing the Personnel Meeting this morning and announced the next Public Works Meeting will be held on Wednesday, January 2, 2013 at 11:00 AM.

Councilman Gonzalez advised this has been a challenging year and thanked everyone for their help.

Councilwoman Szukala advised the family of the late Mark Speziale approached the City in September requesting to install a bench in his memory on the Pier. Councilwoman Szukala stated the family has raised the money for the bench however, they have not received a price for the bench from DPW Director Gugino and asked the Mayor if could look into this matter.

Councilwoman Szukala addressed Police Chief Ortolano regarding a quote for a bulletproof window and advised they have not received any information regarding a price.

Police Chief Ortolano replied he has received one quote and is waiting to receive a second quote.

Councilwoman Szukala advised the New York State Retirement System bill has been received from the Retirement System; the Library will reimburse the City \$14,366.15, this is the second year in a row the Library will be reimbursing the city taxpayers for that portion of the retirement and stated the Library budgeted \$16,000.00 towards retirement.

Councilwoman Szukala advised she has received some concerns regarding the city changing the recycling pickup schedule and inquired if there will be any overtime incurred due to additional trips to Westfield on pickup days.

Mayor Dolce advised this is to be determined and stated he will be issuing a memo stating any overtime incurred should be reflected only on the drivers.

Councilwoman Szukala advised she has received the e-mail indicating the Mayor will be handling all the Fiscal Affairs Officers responsibilities and the signing of all purchase orders thru January 2nd and inquired if council has to formally do anything to put him in this position.

Mayor Dolce advised they do not have to do anything as he is only signing.

Councilwoman-at-large Kiyak had several questions for Mayor Dolce regarding overtime and wanted to revisit the issue of overtime for the weekend of November 24th. Councilwoman-at-large Kiyak advised she initially was under the impression only 14 hours of overtime was spent for that weekend however, the overtime reports have since come out and it turns out the amount was closer to 56 hours of overtime and asked Mayor Dolce if he has addressed this incident and how will snow events be handled in the future?

Mayor Dolce advised he addressed the Saturday issue, was in agreement the amount of salting for that day was not needed and stated he has spoken with the proper personnel regarding salting; if salting is to be done make sure it is truly a necessity.

Councilwoman-at-large Kiyak also questioned overtime paid for the cleaning of the windows and blinds in City Hall, advised \$1,400.00 was paid to an outside vendor and stated "what I don't understand is with a full time custodian why was almost 22 hours of overtime incurred to help wash and re-hang those blinds and why they couldn't have been done during the normal working hours of his shift."

Mayor Dolce advised he will speak with Department of Public Works Director Gugino regarding this matter.

PRE-FILED RESOLUTIONS:

RESOLUTION #116-2012
DECEMBER 18, 2012

BY THE ENTIRE COUNCIL:

**AUTHORIZING AGREEMENT EXTENSION FOR SENIOR AIDE
THROUGH SENIOR AIDE PROGRAM SPONSORED BY CHAUTAUQUA
COUNTY**

WHEREAS, the Dunkirk Senior Center has and continues to capably serve the needs of the City's Senior Citizens; and

WHEREAS, by Resolution No. 18-2012 (February 7, 2012), this Council authorized participation by the City (as Host Agency) with **Senior Service America, Inc.** and the **New York State Office for the Aging Senior Community Service Employment Program**, for a Senior Aide, for a period not to exceed six (6) months in order to continue to maintain the high level of service provided through the Senior Center; and

WHEREAS, the SENIOR AIDE PROGRAM, with the County of Chautauqua Office for the Aging serving as the Sponsor Agency, has provided these services which may otherwise not be performed due to lack of funds or personnel, with no direct cost to the City of Dunkirk; and

WHEREAS, the City is desirous of continuing to utilize such services through June 30, 2013 in order to serve the needs of the City's Senior Center, with direction provided in conjunction with the Senior Center Board of Directors; now, therefore, be it

RESOLVED, that the Mayor is hereby authorized and directed to execute an agreement, on behalf of the City of Dunkirk (as Host Agency) with **Senior Service America, Inc.** and the **New York State Office for the Aging Senior Community Service Employment Program**, for Senior Aide, through June 30, 2013.

Carried, all voting aye.

RESOLUTION #117-2012
DECEMBER 18, 2012

BY: THE ENTIRE COUNCIL

**AUTHORIZING SHARED SERVICES AGREEMENT EXTENSION
FOR POLICE SERVICES
(TOWN OF DUNKIRK)**

WHEREAS, the City of Dunkirk, by Resolution No. 68-2012 (August 6, 2012), and the Town of Dunkirk entered in to a shared services agreement for certain police services; and

WHEREAS, that initial agreement is to expire at the end of 2012 and the City and Town desire to extend the agreement for six (6) months, on the same terms and conditions; now, therefore, be it

RESOLVED, that the Mayor is hereby authorized and directed to execute any and all documents necessary for a shared services agreement extension with the Town of Dunkirk for police services, from January 1, 2013 through June 30, 2013, at a cost of One Thousand Five Hundred Dollars and Zero Cents (\$1,500.00) per month.

Carried, all voting aye.

RESOLUTION #118-2012
DECEMBER 18, 2012

BY COUNCILWOMAN SZUKALA:

**AUTHORIZE AGREEMENT FOR INDEPENDENT CONTRACTOR
(Housing, Building & Zoning Enforcement Department – CDBG Target Area)**

WHEREAS, the City of Dunkirk, through its Housing, Building & Zoning Enforcement Department (the “Department”) has a need for assistance with various projects to benefit Low/Moderate Income Persons within the City’s Community Development Block Grant (“CDBG”) program target area; and

WHEREAS, it would be in the best interest of the City to contract for such services; and

WHEREAS, Wendy Spinuzza is ready, willing and able to provide such services as an independent contractor for the City and in a good and workmanlike manner; now, therefore, be it

RESOLVED, that the Mayor is directed and authorized to execute any and all agreements necessary to engage the services of **WENDY SPINUZZA**, 175 Eagle Street, Fredonia, New York 14063, as an independent contractor to provide independent contracting services and assistance with various projects to benefit Low/Moderate Income Persons within the City’s Community Development Block Grant (“CDBG”) program target area commencing January 1, 2013 and for a period of up to six (6) months, with payment of Six Hundred Twelve Dollars and Fifty Cents (\$612.50) per week.

Councilwoman Szukala advised there has been discussion regarding doing things differently in the Building Codes Enforcement Department, stated the majority of council has decided to explore other possibilities resulting in extending this agreement for only six months versus the normal one year agreement and advised council will continue with their research during this six month period.

Carried, all voting aye.

ADJOURNMENT:

Councilwoman Szukala moved to adjourn. Seconded by Councilman Rivera.

Carried, all voting aye.

Adjourned at 5:45 PM

Lacy L. Lawrence, City Clerk
