

Personnel Meeting- March 17, 2014

Present: Andy Gonzalez, Stephanie Kiyak, Roger Heyden, Tim Gornikiewicz, Ron Szot, Steve Neratko and Mike Michalski on conference call.

Andy Gonzalez called the meeting to order at 3:05pm in the Mayor's Conference Room.

Steve Neratko started the discussion regarding grants and street scape. He explained we have a Arbor Day Tree Grant, which authorized 8 trees to be planted in the downtown area. We will be looking to do this within the next couple months. We will have to work with the County on the placement of these trees since the street is County owned. We also have a NYMS grant. It is the first two blocks of Central Ave, with \$20,000 set aside for street scape which would include benches, garbage cans, lighting etc. Steve explained CDBG can also be used for street scape. Seawall also has street scape set aside for the lakefront area. He made note that a public hearing should be coming up regarding the annual action plan for our CDBG funding and we are always looking for community input.

Ron Szot discussed the way our claims are processed. He said in order to sue a municipality a notice of claim needs to be filed. If someone is alleging there are damages made by the city then they fill out the form and it is then submitted to council in order to be referred to the department. The City Clerk's office files the claim as soon as it is handed in, emails the attorneys office who then submits a copy to the insurance company. The insurance company then takes over the claim and does their investigation. They then notify the claimant in writing of the result of their review.

Tim Gornikiewicz gave a report on the Recreational Program. He gave out two different reports one regarding the recreation programs and one regarding the recreation center. Tim explained \$8,700 was made at the recreation center so far with a full time program running and then gave some background numbers to reference: 2012 was \$6,200 and 2011 \$7,700. Andy asked about summer time help for the parks departments. Tim said he also had questions pertaining to the same thing. Roger explained there were 2 part time people hired last year for ball parks and then Tony would dictate how much other help would be needed. Tim mentioned they would have a meeting to discuss it in more detail. Andy said he was told there was a problem with alcohol on the fields. Tim explained there is a rule that states no alcohol is allow in the dugouts. Andy asked how it was enforced and Tim explained it is hard to enforce it since there is only one ref and no police present, but the rules are sent out ahead of time to all the team members. Tim said it was something he was open to ideas about, because he isn't sure how to pursue the issue further. Andy said it was something he thought the council should discuss. Mike Michalski asked if Tony could print up signs to post around fields. Tim said they had their first Youth board meeting. He was happy with it and said they wanted to meet more than he expected and they had a lot of ideas. He then passed out rules and fees and stated they would need to be adjusted. Andy agreed that these prices are more than 5 years old and would need to be changed. He said a subcommittee should discuss the changes and then present to the board. Tim said we use to get allocated a certain amount of money from the county but now it has changed. Tim needs to apply for funding per program/project. He is also going to the County Youth Board meeting to discuss a grant for funding for camp gross. Andy asked if there was a fee for participating in camp gross and Tim replied yes.

Roger Heyden then answered some of Andy's questions regarding personnel. He asked how many breaks they were allowed and Roger said 2 and the time is dependent on which union they are in. Andy asked if Tony could switch people between departments and Roger said he needs to talk with Tony. Andy said some workers had complaints and Roger stated they need to talk with their union officials and then a grievance will be filed that is the proper procedure.

The meeting was adjourned.