

Minutes of City of Dunkirk Finance Committee held on December 8th, 2014

Present: Councilman Mike Michalski, Chairperson
Councilman Andy Gonzalez, Member
Councilman-at-Large Willie Rosas, Member
Councilman William Rivera
Rich Halas, FAO
Mark Woods, City Treasurer
Al Zurawski, Building Inspector
Guests: Gib Snyder- Observer, Sue Chiappone – Buffalo News

Opening: Chairman Michalski opened the meeting at 5:30pm.

Meeting Content:

Proposed Budget Transfers –

Halas reviewed the following:

Senior Citizens Center - \$780 purchase of snow blower

Senior Citizens Center - \$4,500 maintenance of center switched from outside contractor to in-house

Fiscal Affairs - \$3,000 Paid FSU internship

Fiscal Affairs - \$475 shredder for payroll & IT services

Public Works - \$1,000 Equipment

Maintenance of Streets - \$33,000 Salt line higher than anticipated, prices increased about \$10 per ton

Maintenance of Streets - \$1,900 contracted services tree trimming

Police - \$9,000 Surveillance / undercover vehicle purchase

Procurement Policy – Halas discussed a resolution brought before council regarding the IT Contract with the city for approximately \$12,000 per year professional services. Because this is a specialized service requiring training and knowledge, it did not have to go through the city’s procurement policy.

Over Budget Report – Halas discussed the following deficit lines:

Traffic & Street Signs – (-\$13,000) insurance claim coming in for damage to traffic light on Main & 4th Street

Repair to improve streets & Streets program – some items needs to be transferred to the CHIPS program for reimbursement.

Chadwick Bay Regional Dev. Corp – city is a “pass through”, awaiting reimbursement

Treasure’s Report – Woods discussed the following revenue lines:

Water rate increase went into effect on January 1st and will be reflected to residential users in the first quarterly bill in March.

Unclassified revenue CDBG Acct. – draw downs by Nicole Waite for reimbursement of administrative costs for individuals outside of Development Department (Rich Olrogg & Woods).

Expected Sales Revenue Sharing is expected to be \$1.4M.

Auditors Johnson & Mackowiak are expected to begin work on or about December 5th for the 2014 annual audit.

Michalski stated the committee will be examining fees in the city clerk’s office, police department and building inspector department.

Meeting adjourned 6:12pm.