

BOARD OF EXAMINERS OF THE **CITY OF DUNKIRK**

APPLICATION FOR ELECTRICAL INSPECTORS LICENSE - 2016

APPLICATION MUST BE MADE IN INK

APPLICATION FEE: \$0.00 (make check payable to: City of Dunkirk)

REGULATIONS FOR INSPECTOR LICENSE

All electrical installations shall be made in conformity with the requirements of the applicable edition of the National Electrical Code and applicable provisions of New York State Codes.

Code of the City of Dunkirk Chapter 28 “Electrical Installations”

§ 28-14. Electrical Inspectors

Approval of Electrical Inspection Agencies, Companies and Inspectors

1.) The electrical board shall appoint one or more inspectors as they deem necessary and such inspectors are hereby authorized and deputized as agents of the City of Dunkirk to make inspections and reinspections of all electrical installations heretofore and hereinafter described and to approve or disapprove the same. In no event, however, will the cost or expense of such inspections and reinspections be charged against the City of Dunkirk.

2.) Electrical Inspection Agencies shall provide the City of Dunkirk a Certificate of Insurance a minimum coverage in the amount of 1 million dollars (\$1,000,000.00) naming the City of Dunkirk as an additional insured. Other compensation and disability forms required by NYS (New York State) shall be on file with the City of Dunkirk.

3.) Each Electrical Inspector shall be required to obtain a license issued by the City Clerk. Licenses shall expire on March 1. For the portion of the calendar year for which the license is first issued, a fee as provided in Chapter 31, Fees, shall be paid. Applications for an Electrical Inspector License shall be made in writing on a form to be provided by the City of Dunkirk.

4.) All electrical inspectors shall submit to the City of Dunkirk documented credentials as being certified by a national testing agency approved by the electrical board for the type of inspections being performed.

5.) There shall be an application form approved by the electrical board for electrical inspections. There shall be a local or toll free number to contact the inspection agency for inspection requests.

6.) It shall be the duty of the inspector to report in writing all violations of or deviations from or omissions of the approved electrical provision of the NEC (National Electrical Code) and all approved New York State codes insofar as any of the same apply to electrical wiring to the owner and local C.E.O. (Code Enforcement Officer) of the City of Dunkirk.

7.) When the work is completed and complies with the current code approved by New York State, a “Certificate of Compliance” shall be issued to the applicant, and C.E.O. The inspection agency shall respond to the power company within twenty four (24) hours of the final inspection for service order release.

8.) Complimentary inspections from the inspection agency shall be provided when requested by the C.E.O. at no cost to the City of Dunkirk.

9.) A current fee schedule of the services and inspections of the inspection agency shall be on file with the C.E.O.

10.If the inspector holds a City electrical license he/she shall surrender their License in order to be allowed to perform electrical inspections in the City. Any such surrendered electrical license may be re-instated by the Board should such inspector cease to be licensed for inspections by the City of Dunkirk.

APPLICANT NAME _____

Address _____

City/Town/Village _____ **Zip:** _____

Phone () _____ **Cell Phone** _____ **E-mail** _____

Doing Business As (D.B.A.) _____

Sole Proprietor **Partnership**

Corporation

Owner/Supervisor _____ **PhoneNumber** _____

Address _____

City/Town/Village _____

Zip: _____

I hereby make application for an Electrical Inspector's License, in accordance with the provisions of Chapter 28 "Electrical Installations" of the City Code of Dunkirk, as amended.

I agree to be governed in all respects by the rules and regulations which are or may be adopted by the Electrical License Board of Examiners of the City of Dunkirk, and will pay all fines imposed upon the applicant for the violation of any of the Ordinances of the City of Dunkirk, rules and regulations of the said Board and that said license may be revoked upon the applicant failing to comply with such rules and regulations and Ordinances, as may now or hereafter be adopted.

I hereby certify that the information furnished in this application is true and accurate to the best of my knowledge and I am aware that any incorrect or false information may permit the Board to reject the application or revoke any license that may be granted on that basis.

Date

SIGNATURE

Sworn to before me this

_____ day of _____, _____

Notary Public

FOR OFFICE USE:

___ Inspectors' application form & local or
toll free number

___ Fee (Clerk)

___ Inspectors' fee schedule

___ Insurance Certificates (City Attorney)
\$1,000, 000.000 Liability
NYS Compensation & Disability

___ Completed Application

___ Credentials of National Testing Agency

___ Disapproved _____

Comment: _____

Approval of Electrical Board: _____ Date _____

Approved for license: Date _____ Signed _____ License # _____

g:carol/Electrical.Inspectors.Appl.
12/04