

## **DUNKIRK IDA MEETING – November 6, 2013**

**Present:** Mayor Anthony J. Dolce, Steve Neratko, Lacy Lawrence, Mike Michalski, Thomas Murphy, Rich Halas, and Ron Szot.

Meeting was called to order by Steve Neratko at 4:33pm, located in the Mayor's Conference Room.

Steve Neratko mention there was a letter received regarding the DIDA. He stated we needed to accomplish a few things to get back into good standings with the state. It was explained that some of the reports were completed but since not ALL were done the state will not accept it. This is one of the main reasons for today's meeting.

Fiduciary Duty and Directors' Evolution was explained and that if the board could please fill out either today or get back to us the next meeting. Steve Neratko explained if you have taken your ABO training please send us a copy of the certificate, if not please sign up for the next training. Steve Neratko provided a copy of the upcoming scheduled trainings.

### **Resolution # 4-2013**

Adopting Corporate Organizational Chart

Tom Murphy made a motion to approve the chart, seconded by Rich Halas. Carried, all voting aye.

### **Resolution# 5-2013**

Adopting Corporate Mission Statement

Mike Michalski made a motion to approve the statement, seconded by Tom Murphy. Carried, all voting aye.

### **Resolution# 6-2013**

Appointing Governance Committee

Rich Halas made a motion to appoint the committee, seconded by Mike Michalski. Carried, all voting aye.

### **Resolution# 7-2013**

Appointing Audit Committee

Lacy Lawrence made a motion to appoint the committee, seconded by Mayor Anthony Dolce. Carried, all voting aye.

### **Resolution# 8-2013**

Appointing Finance Committee

Mayor Anthony Dolce made a motion to appoint the committee, seconded by Lacy Lawrence. Carried, all voting aye.

### **Resolution# 9-2013**

Adopting Performance Standards

Tom Murphy made a motion to approve the standards, seconded by Mike Michalski. Carried, all voting aye.

Tom Murphy made a motion to adjourn the meeting, seconded by Rich Halas.

Dunkirk Industrial Development Agency

RESOLUTION #4-2013

November 6, 2013

By:

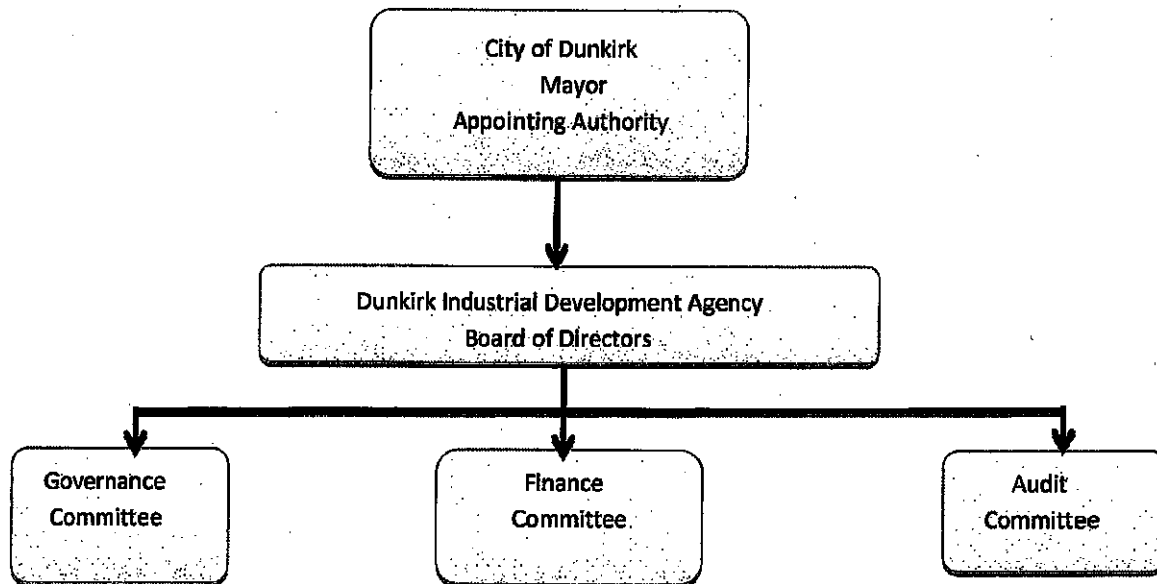
**ADOPTING CORPORATE ORGANIZATIONAL CHART**

**WHEREAS**, the Dunkirk Industrial Development Agency (the "DIDA") can have an essential role in the economic viability of the City of Dunkirk community; and,

**WHEREAS**, it would be in the best interest of the DIDA to adopt a corporate "Organizational Chart" in order to set forth the DIDA's operational corporate structure; now, therefore, be it

**RESOLVED**, that the Organizational Chart of the Dunkirk Industrial Development Agency shall be as follows:

**Dunkirk Industrial Development Agency  
Organizational Chart**



**Dunkirk Industrial Development Agency**

**RESOLUTION #5-2013**

**November 6, 2013**

**By:**

**ADOPTING CORPORATE MISSION STATEMENT**

**WHEREAS,** the Dunkirk Industrial Development Agency (the "DIDA") can have an essential role in the economic viability of the City of Dunkirk community; and,

**WHEREAS,** it would be in the best interest of the DIDA to adopt a corporate "Mission Statement" in order to most clearly set forth the DIDA's purpose and aim; now, therefore, be it

**RESOLVED,** that the Mission Statement of the Dunkirk Industrial Development Agency shall be as follows:

The mission of the Dunkirk Industrial Development Agency (DIDA) is to promote, develop, encourage and assist in acquiring, constructing, improving, maintain or equipping certain facilities, thereby advancing the job opportunities, health, general prosperity and the economic welfare of the people of Dunkirk, New York.

**Dunkirk Industrial Development Agency**

**RESOLUTION #6-2013**

**November 6, 2013**

**By:**

**APPOINTING MEMBERS – GOVERNANCE COMMITTEE**

**RESOLVED**, that the following shall be members of the Dunkirk Industrial Development Agency Governance Committee:

**Steve Neratko  
Lacy Lawrence  
Anthony Popielarz  
Anthony Dolce**

**Dunkirk Industrial Development Agency**

**RESOLUTION #7-2013**

**November 6, 2013**

**By:**

**APPOINTING MEMBERS –AUDIT COMMITTEE**

**RESOLVED**, that the following shall be members of the Dunkirk Industrial Development Agency Audit Committee:

**Thomas Murphy**

**Mike Michalski**

**James Oddo**

**Rich Halas**

**Dunkirk Industrial Development Agency**

**RESOLUTION #8-2013**

**November 6, 2013**

**By:**

**APPOINTING MEMBERS – FINANCE COMMITTEE**

**RESOLVED**, that the following shall be members of the Dunkirk Industrial Development Agency Finance Committee:

**Mike Michalski  
James Oddo  
Thomas Murphy  
Rich Halas**

**Dunkirk Industrial Development Agency**

**RESOLUTION #9-2013**

**November 6, 2013**

**By:**

**ADOPTING CORPORATE PERFORMANCE MEASURES**

**WHEREAS,** the Dunkirk Industrial Development Agency (the "DIDA") can have an essential role in the economic viability of the City of Dunkirk community; and,

**WHEREAS,** it would be in the best interest of the DIDA to adopt corporate "Performance Measures" in order to most clearly set forth the DIDA's purpose and aim; now, therefore, be it

**RESOLVED,** that the Performance Measures of the Dunkirk Industrial Development Agency shall be as follows:

- Adhere to the comprehensive plan of the City of Dunkirk.
- Provide lower cost capital for acquisition and/or construction of facilities and equipment. Available only to manufacturing or industrial companies.
- Exempt sales tax on purchases and/or leases of machinery, equipment, and construction materials for renovations at approved locations.
- Waive mortgage recording taxes over the term of financing.
- Tax subsidies such as those offered in PILOT programs.
- Access grants for projects that are part of an overall economic development plan to attract or expand qualified projects.