

DLDC BOARD OF DIRECTORS MEETING – March 26, 2014

Present: Steve Neratko - Chair, Stephanie Kiyak, Judy Presutti, Joe Becerra, Bob Fritzingler and Margie Dye. Also present were Mayor Anthony J. Dolce (President), Timothy Gornikiewicz (Treasurer), Nicole Waite (CDBG) and Ron Szot (Attorney).

Absent: Rosemary Banach, Steve Sek, and Andy Gonzalez.

Meeting was called to order by Steve Neratko at 11:00 AM, located in the Mayor's Conference Room.

Consent Agenda:

The meeting minutes from January 29, 2014 and February 26, 2014 were passed out for the members to review.

Treasurer's Report was passed out to the members to look over. It included all activity for January and February. Steve Neratko explained we have 2 sets of loan funds, non-HUD and HUD. HUD states there was a comingling of funds and there was no proof of where the funds originated from so our loans are now considered HUD. He explained we will be doing some paperwork in the future to change the files to reflect this. He stated this will not impact our current loans, but will change once they are paid back. The payback amount will be put back into our CDBG pot and be able to do future projects for CDBG only. Steve Neratko also made mention that they will need to pay HUD the Clarion loan payback amount.

Festival's meeting minutes were then passed out for the members to look over. Tim Gornikiewicz stated we are ahead of schedule compared to last year. Another festival meeting is scheduled for this Thursday (tomorrow) to finish up Picnic in the Point activities.

Bob Fritzingler made a motion to approve the consent agenda, seconded by Judy Presutti. Carried, all voting aye.

Old/Unfinished Business:

Steph Kiyak asked if we are moving forward with a Farmer's Market this year. Steve Neratko stated there is interest, but as of yet, we do not have anyone to run it. Steve Neratko said we would still try to get the market going. He then explained that CHP has a program that would allow us to have a bicycle repair shop in the harbor area. It would be a temporary location for the summer. He mentioned Bertges site was considered. He stated the DLDC would need to consider if they wanted to have a "free tenant" for the location. It would be a removable shed and would be non for profit providing services to our community and bring people to the area.

Steph Kiyak then discussed community gardens. Steve Neratko explained that they have already started work on the garden boxes. The locations of the gardens would need to be discussed at a later date.

Steve Neratko discussed the audit. He mentioned they had a conference call with Toski and they have resolved any issues and he said we would be receiving the audit shortly.

New Business:

Prefiled Resolution #4-2014

Authorizing checking account signatories DLDC Festivals Account. Judi Presutti made a motion to approve, seconded by Steph Kiyak. Carried, all voting aye.

Prefiled Resolution #5-2014

Authorizing checking account signatories DLDC Operating Account. Margie Dye made a motion to approve, seconded by Steph Kiyak. Carried, all voting aye.

Prefiled Resolution #6-2014

Approving election of officer- Treasurer/CFO. (Rich Halas) Steph Kiyak made a motion to approve, seconded by Margi Dye. Carried, all voting aye.

Prefiled Resolution #7-2014

Approving election of the officer- Secretary. (Lacy Lawrence) Bob Fritzeneger made a motion to approve, seconded by Judy Presutti. Carried, all voting aye.

Prefiled Resolution #8-2014

Appointing members- Executive Committee. Margie Dye made a motion to approve, seconded by Judy Presutti. Carried, all voting aye.

Prefiled Resolution #9-2014

Appointing members- Policy Committee. Bob Fritzeneger made a motion to approve, seconded by Steph Kiyak. Carried, all voting aye.

Prefiled Resolution #10-2014

Appointing members- Finance & Audit Committee. Judi Presutti made a motion to approve, seconded by Steph Kiyak. Carried, all voting aye.

Prefiled Resolution #11-2014

Appointing members- Governance Committee. Steph Kiyak made a motion to approve, seconded by Margie Dye. Carried, all voting aye.

Prefiled Resolution #12-2014

Authorizing Website Promotions. (Megen Carson) Margie Dye made a motion to approve, seconded by Steph Kiyak. Carried, all voting aye.

Steve Neratko explained we had been looking for someone to help out with our website. We passed out her (Megen Carson) resume to the members. Tim Gornikiewicz explained that at the last festival meeting we had discussed the need for someone to help out with the sales of the website. Tim explained she has experience with a previous job and has a degree in marketing from Fredonia. Tim explained he and Lacy had met with her and were very pleased with her skills. Margie Dye stated her husband has worked with her and she would definitely be a good fit for the position. She stated we would not be disappointed with her. Tim explained she would be paid based off of commission. Steve Neratko stated we might want to put a time limit on this position and that it should be until the end of the year. Joe Baccerra asked if by the end of the year, the website would

show if there was improvement directly related to her and Steve Neratko explained yes there would be.

Steve Neratko explained that the Subrecipient Agreement would be ready to be approved for the next meeting. He also stated there was a job monitoring packet that will be handed out for their review. He explained he would like to approve this packet for documentation for our files at the next meeting.

Bob Fritzinger made a motion to adjourn, seconded by Margie Dye. Carried, all voting aye.